

## Allowing Fundraisers To Create Their Own Fundraising Page

1. Go to [www.active.com/donations](http://www.active.com/donations)
2. Enter your username and password, click **Continue**
3. Select the campaign from the drop down menu at the top of the page



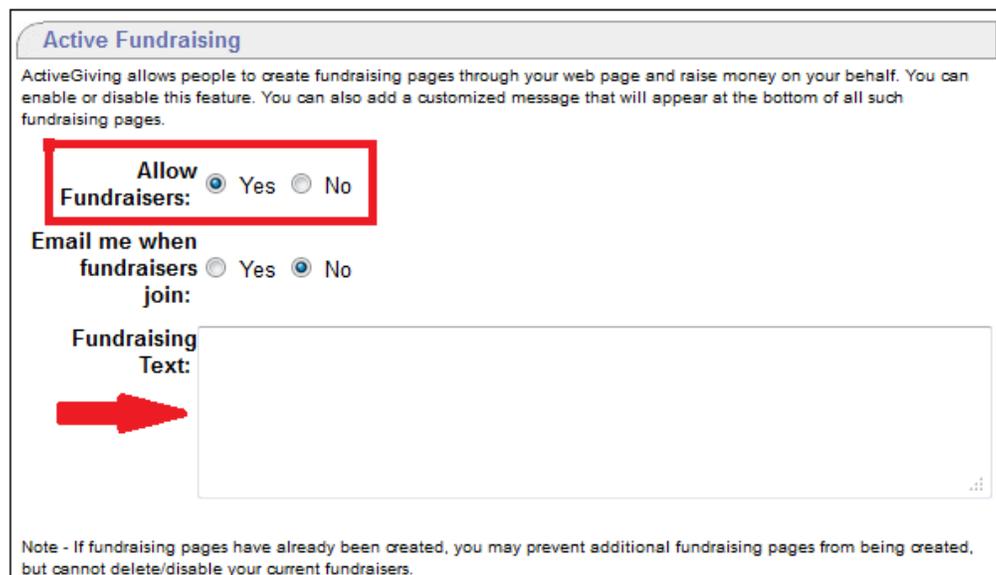
4. Click on the **Customize My Webpage** tab at the top of the page
5. Click on **Edit Campaign Details**



6. Scroll down to the **Active Fundraising** section
7. Select **Yes** next to the **Allow Fundraisers** field

**NOTE:** Selecting the **No** option next to **Allow Fundraisers** will remove the **Become a Fundraiser** link from the campaign page, but it will not disable auto fundraising if you have it set up in the Registration Center (this is only applicable if you have an event that is doing registrations through Active.com and you have set it up to have fundraising pages automatically created for registrants).

8. If you would like to add a message that will appear on all fundraising pages that are created for the campaign (that cannot be edited by the fundraiser) you can enter the message in the **Fundraising Text** field
9. Scroll to the bottom and click **Save & Finish**



A screenshot of the "Active Fundraising" section in the user interface. The title "Active Fundraising" is at the top. Below it is a paragraph of text: "ActiveGiving allows people to create fundraising pages through your web page and raise money on your behalf. You can enable or disable this feature. You can also add a customized message that will appear at the bottom of all such fundraising pages." There are three main sections: "Allow Fundraisers:" with radio buttons for "Yes" (selected) and "No"; "Email me when fundraisers join:" with radio buttons for "Yes" and "No" (selected); and "Fundraising Text:" with a large text input field. A red arrow points to the "Fundraising Text:" label. At the bottom, there is a note: "Note - If fundraising pages have already been created, you may prevent additional fundraising pages from being created, but cannot delete/disable your current fundraisers."